**Headteacher Update August 2020**

**Planning and Preparing for the start of the Autumn Term 2020**

Dear Parents and Carers,

We really hope you’ve had a good summer. We are so looking forward to seeing the children back in Rumney Primary School. We’ve been busy getting the school building and classrooms ready to welcome all the children back.

There are some changes to school and school routines to keep children and adults safe and well. It is really important that everyone in our school community follows the changes we have put in place. We have followed the advice from both Welsh Government and the Local Authority and we will continue to review and respond to any future changes that need to be made.

Please ensure you talk to your children about the changes. All classes will be talking about what needs to be in place and the support from you as the parents/carers is crucial. We know and understand that your children will have been affected in different ways by the COVID 19 pandemic. We will be providing opportunities to talk, to share and very importantly getting back into routines and re establishing relationships between children and adults and children and children.

Hopefully the following information will answer the many questions you and your children may have.

**Start of term:**

**Tuesday 1st and Wednesday 2nd September**

Staff will be finishing the final planning and preparation on both days.

**Thursday 3rd September** school will welcome:

Y2

Y3 and

Y6

**Friday 4th September** school will welcome

Y1

Y4 and

Y5

**Monday 7th September onwards**

All pupils from Y1 to Y6 will return to school.

Nursery and Reception will continue with a staggered start to support the youngest children. The transition plan for the Reception children will be similar to previous years over two weeks. Class teachers will speak to parents/carers about the next steps.

**Staggered start and finish time**

All year groups have been given a start and finish time to help the congestion on the school site. It is very important that you keep to these times.

|  |  |  |
| --- | --- | --- |
| **Yr Group** | **Start** | **Finish** |
| **Y1** | 9:15 am | 3:15 pm |
| **Y2** | 9:00 am | 3:00 pm |
| **Y3** | 9:05 am | 3:05 pm |
| **Y4** | 8:45 am | 2:45 pm |
| **Y5** | 8:55 am | 2:55 pm |
| **Y6** | 9:15 am | 3:15 pm |

**Entrances and exits**

 A map is attached that shows the one way system in place and the entrance and exits.

We expect that only **one** adult brings and collects the children to school.

Please ensure you keep to the 2m distance when you drop off and pick up your child.

There is a one way system in place that must be followed.

**Hand hygiene**

Increased hand washing is in place. All children will be washing their hands during the school day as part of their daily routine. This will include washing their hands:

* When they enter the school building
* Before and after outdoor breaks
* Before and after lunchtime
* Before leaving at the end of the school day

All classrooms are prepared for the new routines with hand sanitizer stations.

**Breakfast Club and School Meals**

For the next two weeks there will be NO Breakfast Club and NO meals prepared on site. All children must bring a packed lunch and in a wipe clean lunchbox.

As soon as we can re open the Breakfast Club and or School Meals we will inform parents and carers.

All breaktimes and lunchtimes will be staggered across the departments.

**Water bottles**

Children will need to bring their own filled water bottles, clearly labelled with their name and class.

**Snack**

Reception - Year 2 children will need to bring their own healthy fruit snack clearly labelled with their name and class.

**School bags**

All resources will be provided and cleaned by school.

No resources required from home.

Keep any bag small!

 **Y3 to Y6:**

-cloakrooms will not be used, coats and bags will be kept in the classroom

- fruit for snack time can be kept in their bag or lunch box

-the children do not need pencil cases.

**PE Kit**

No PE kits until further notice.

**Medication**

Asthma inhalers must be brought into school. When school closed in March all asthma pumps went home. We need these to be returned to school. Please ensure you bring them on the first day back, clearly labelled with their name.

The school will not be administering any other medication unless a prior telephone conversation has taken place with the Headteacher.

**Pupil Absence**

Please make sure that all absences are reported to the main office via a telephone call or message.

We need you to inform us of any quarantine or self isolation that you need to follow.

If your child or any household member has any of the symptoms of COVID-19 the children must not attend school.The symptoms are:

* Temperature
* New persistent cough
* Loss of taste and or smell

Any pupil who becomes unwell during the school day or shows any symptoms of COVID-19 will be sent home.

**Communication**

Where possible all contact with the school office should be made by phone or email.

All school uniform purchases are via YC Sports in Crwys Road or on their website www.ycsports.com

The main office will not be receiving any money or forgotten items.

All parent/carer contact details will be checked; mobile phone numbers and email addresses and home house addresses. There may be times when we have to be in touch in an emergency. During the school enforced closure it became clear that some details had not been updated.

As these arrangements are reviewed any changes will be shared with all families.

All communication where possible will continue to be sent electronically via text message, email, Schoop, Twitter and the school website. Google Classroom will continue to play a vital role in the completion of home/school tasks in Years 4 - 6. Children in Years 1 - 3 will be taught how to use Google Classroom and this will become the way home/school tasks will be set in the future. More information will follow once the term starts.

**School Rules**

Our school rules remain:

 ***Be safe,***

 ***Be respectful,***

 ***Be ready***

***Whilst these measures are important we want to emphasise the relationship between school and home is vital to the success for the children. Please make contact if we can help or you have any queries or questions.***

***Despite all these changes we have shared please be reassured that above all the safeguarding and wellbeing of everyone in our school community continues to be our priority***

***Working together, our new school year will start and continue to be a happy and successful year for everyone.***

***We hope you all have a lovely Bank Holiday weekend. We look forward to seeing you all next week.***

***Very best wishes,***

***Miss D E Williams***